

Notices

Americans with Disabilities Act – Section 504: The American's with Disabilities Act (ADA) of the Rehabilitation Act requires the School to ensure that no individual be discriminated against on the basis of a disability. This protection applies not just to the student, but all individuals who have access to the Corporation's programs and facilities. The ADA, as applied to school districts, requires that no qualified individual with a disability shall, on the basis of a disability, be denied the benefits of school district services, program, or activities. Accordingly, Perry Central will not refuse to allow a person with a disability to participate in a school district service, program, or activity simply because the person has a disability. Perry Central will not provide services or benefits to individuals with disabilities through programs that are separate or different, unless the separate programs are necessary to ensure that the benefits and services are equally effective. Perry Central will not subject individuals with disabilities to discrimination in employment under any service, program, or activity conducted by the school district. Perry Central will take appropriate steps to ensure that communications with applicants, participants, and members of the public with disabilities are as effective as communications with others. Perry Central will make reasonable accommodations in policies, practices, or procedures when necessary to avoid discrimination on the basis of disability, unless a fundamental alteration in a corporation program would result. Perry Central will operate its programs so that, when viewed in their entirety, they are readily accessible to and usable by individuals with disabilities. Students with disabilities who do not qualify for IDEA may be served within the regular education program with an accommodation plan developed through an interactive dialogue among the School, the student and the student's parent(s). Parents, who believe their child may have a disability that interferes substantially with the child's ability to function properly in School, should contact the Principal in the elementary at 843-5122 or in the junior/senior high school at 843-5121. In accordance with Section 35.106 of the ADA's Title Two Regulations, all applicants, participants, beneficiaries, and other interested persons are advised that further information may be obtained from the Office of the Superintendent and from the Office on the Americans with Disabilities Act, Civil Rights Division, U.S. Department of Justice, Washington, D.C. 20035-6118.

Asbestos: The Asbestos Hazard Emergency Response Act (AHERA) required the compilation of all asbestos containing building materials (ACBM) within the public and private schools. A building inspection by EPA Accredited Asbestos Inspectors was conducted to determine, not only if asbestos was in our schools, but its condition. After the inspection, a plan to manage the identified asbestos was developed. AHERA further required that the identified asbestos containing materials were to be checked every six months by the trained school personnel and that these materials were to be reinspected by an accredited inspector every three years as long as the materials remain in the building. The Perry Central Community School Corporation has complied with AHERA by developing and implementing an Asbestos Management Plan for its school facilities. All identified asbestos materials are being monitored and maintained in good condition. Trained school personnel are conducting the six-month periodic surveillance inspections, and the three-year reinspections have been completed as required and have been added to the Management Plan. The Management Plan is available for viewing in the Office of the Superintendent. If you have questions, please contact the Superintendent of Schools. The Asbestos Management Plan will be updated annually as response actions are completed or as periodic surveillance reveals a change in the condition of the asbestos material.

Drug Prevention: In accordance with Federal Law, the School Board prohibits the use, possession, concealment, or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs include any alcoholic beverage, anabolic steroid, dangerous controlled substance as defined by State statute, or substance that could be considered a "look-a-like" controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the student handbooks, up to and including expulsion from school. When required by State law, the Corporation will also notify law enforcement officials.

The corporation is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which s/he receives help through programs and services available in the community. Students and their parents should contact the school principal or counseling office whenever such help is needed.

Pesticide Application: Pesticides will be applied to external and/or internal areas of the school building on the third Tuesday of each month beginning at 3:30 PM. A list of the contents of these pesticides will be kept on file in the building principals' offices. For more information, you may call 812-843-5576.

Student Privacy and Parental Access to Information: The School Board respects the privacy rights of parents and their children. No student shall be required as part of the school program or the Corporation's curriculum, without prior written consent of the student (if an adult or an emancipated minor) or, if an unemancipated minor, his/her parents, to submit to or participate in any survey, analysis, or evaluation that reveals information concerning: 1. Political affiliations or beliefs of

the student or his/her parents; 2. Mental or psychological problems of the student or his/her family; 3. Sex behavior or attitudes; 3. Sex behavior or attitudes; 4. Illegal, anti-social, self-incriminating, or demeaning behavior; 5. Critical appraisals of other individuals with whom respondents have close family relationships; 6. Legally recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers; 7. Religious practices, affiliations or beliefs of the student or his/her parents; or 8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).

Parents have the right to inspect, upon request, a survey or evaluation created by a third party before the survey/evaluation is administered or distributed by the school to the student. The parent will have access to the survey/evaluation within a reasonable period of time after the Principal receives the request.

Additionally, parents have the right to inspect, upon request, any instructional material used as part of the educational curriculum of the student. The parent will have access to the instructional material within a reasonable period of time after the Principal receives the request. The term instructional material means instructional content that is provided to a student, regardless of its format, including printed and representational materials, audio-visual materials, and materials in electronic or digital formats. The term does not include academic tests or assessments. Information collected from students will not be disclosed for marketing purposes or be sold.

Student Records: Many student records are kept by the teachers, counselors, and administrative staff. There are two (2) basic kinds of records – directory information and confidential records. Directory information can be given to any person or organization for nonprofit making purposes when requested, unless the parents of the student restrict the information, in writing, to the Principal. Directory information includes: student's name; address; telephone number; photograph; date and place of birth; major field of study; participation in officially recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; date of graduation; awards received; or listing on an honor roll; scholarships.

Confidential records contain educational and behavioral information that has restricted access based on the Family Education Rights and Privacy Act (FERPA). This information can only be released with the written consent of the parents, the adult student, or a surrogate. The only exception to this is to comply with State and Federal laws that may require release without consent.

Included in the confidential records may be test scores, psychological reports, behavioral data, disciplinary actions, and communications with the family and outside service providers. The School must have the parents' written consent to obtain records from an outside professional or agency. Confidential information that is in a student's record that originates from an outside professional or agency may be released to the parent through the originator and parents should keep copies of such records for their home file. Parents may also provide the School with copies of records made by nonschool professional agencies or individuals.

Students and parents have the right to review all educational records generated by the School Corporation, request amendment to these records, insert addendum to records, and obtain copies of such records. Copying costs may be charged to the requestor. If a review of records is wanted please contact the Corporation Records Officer, Dr. Tara Bishop, in writing, stating the records desired. She can be reached at 843-5576, 18677 Old State Road 37, Leopold, IN 47551. The records will be collected and an appointment will be made with the appropriate persons present to answer any questions.

The School is required to give recruiting representatives of the U.S. Armed Services and the Indiana Air, Army, National Guard and the service academies of the armed forces of the United States or an institution of higher education access to the high school campus and student directory information (students' name, address, and listed or published telephone number) when requested to do so. A secondary school student or parent of the student may request that the student's name, address and telephone listing not be released without prior consent of the parent(s)/eligible student. The School is required to notify the parent and student that either one may request that the information not be released by the School to the military recruiting representatives. This publication is to serve as such notice, and included below is the process necessary to complete the requirement. The parent or student must make the request in writing at the end of the student's sophomore year in high school. This is a one-time opt-out opportunity. If the student opts-out in his/her sophomore year and later changes his/her mind a revocation may be made. A form is available in the high school office to make this request. Parents and eligible students may refuse to allow the School to disclose any or all of such "directory information" upon written notification to the School within seven (7) days after receipt of this annual public notice.

The Family Policy Compliance Office in the U.S. Department of Education administers both FERPA and PPRA. Parents and/or eligible students who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-4605, www.ed.gov/offices/OM/fpco. Informal inquired may be sent to the Family Compliance Office via the following email addresses: FERPA@ED.Gov; and PPRA@ED.Gov.

Grievance Procedures: It is the policy of Perry Central Community School Corporation to provide an equal education opportunity for all students.

Any person who believes that the School or any staff person has discriminated against a student on the basis of race, color, creed, age, disability, religion, gender, ancestry, national origin, place of residence within the boundaries of the Corporation, or social or economic background, has the right to file a complaint. A formal complaint may be made in writing to the School Corporation's Compliance Officer, Tara Bishop, Perry Central Community School Corporation, 18677 Old State Road 37, Leopold, IN 47551, (812)843-5576.

For further information, clarification, or complaints please contact the following persons: Title IX, Tara Bishop, Supt. of Schools, Perry Central Community School Corporation, 18677 Old State Road 37, Leopold, IN 47551, (812) 843-5576; Section 504, Pam Bell, Exceptional Children's Co-op, 1502 St. Charles, Suite #2, Jasper, IN 47546, (812)482-6661. A.D.A.: Jeremy Edwards, Director of Building and Grounds, Perry Central Community School Corporation, 18677 Old State Road 37, Leopold, IN 47551, (812)843-5576.

Procedure:

1. Applies to Regulatory Title VI (race, color, national origin), Title IX (gender), Section 504 of the Advisory Committee Requirements of the State Vocational Technical Education Plan.
2. Interested parties include school corporation officers, employers, students, and patrons.
3. Applies to acts or omissions relating to protected rights based upon age, race, color, national origin, religion, gender, and handicapping conditions including English proficiency.
4. Compliance Coordinator
 - A. The building principal or Dr. Tara Bishop for allegations of building level violations to students or building patrons.
 - B. The Superintendent for allegations and violations of a corporate level such as policy or practice.
5. Compliance Officer
 - A. The Superintendent or designee
6. The Process
 - A. Level One
 1. The officer, employee, student, or patron alleging a violation shall submit the initial complaint in writing to the appropriate compliance coordinator described in #4 above. The complaint shall stipulate the specific act or omission, the date of the same and the parties involved.
 2. The compliance coordinator shall initiate investigation of the circumstances of the complaint within seven (7) calendar days of the receipt of the written complaint.
 3. The compliance coordinator shall render a decision within fourteen (14) days of the written complaint. The decision shall be in writing to the complainant.
 4. Complainant shall have seven (7) calendar days to react to the decision before it becomes final. If the complainant disagrees with the decision of the compliance coordinator, and voices such a statement in writing to the compliance officer, a Level Two Procedure shall be enacted.
 - B. Level Two
 1. The compliance coordinator shall submit the written disagreement statement and all related information to the Superintendent within three (3) days of receipt.
 2. The Superintendent shall review all material and schedule a meeting within seven (7) calendar days of receipt of the written disagreement and all related information. The participants shall be the complainant, the compliance coordinator and the Superintendent. Other witnesses may be called with mutual prior notice of three (3) calendar days.
 3. The Superintendent shall make a decision within seven (7) calendar days of the final meeting of parties. The decision shall be final.
7. NOTE: By mutual agreement circumstances of calendar availability may result in extension of stipulated time allowances if a request is made in writing by either party and so agreed to by the parties.
8. NOTE: If the alleged violation, interpretation, or application is of a corporate nature such as written rule, regulation, or policy then Level Two is initiated immediately.

Use of Dogs: The Perry Central School Board has a policy in place that allows for the use of drug dogs to search the premises. We have entered into an agreement with the Indiana State Police and the Branchville Correctional Facility, inviting them to come to our school unannounced to conduct such searches. We feel that this process will allow for the most authentic results. If during a search items are found which are in violation of school policy and/or state law, we will investigate their source and adhere to strict consequences for violations. If you have questions about this policy, please contact a building principal or the superintendent.